



City of Albuquerque

Legislative File Number EC-06-186 (version 1)

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**Recommendation of Award: RFP2006-014-VC “Homemaker, Respite and Personal Care Services”**

The City of Albuquerque Department of Finance and Administrative Services, Purchasing Division, issued the subject Request for Proposal (RFP) for the Family and Community Services Department to solicit Proposals from qualified companies to provide homemaker, respite and personal care attendant services to frail elderly clients to help them remain independent and to delay and avoid institutionalization.

The RFP was posted on the City Web Site and advertised in the Albuquerque Journal and the Albuquerque Tribune. Fifteen RFP’s were mailed to interested vendors, and five responses were received and one was found to be non-responsive, as per the committee, because the application was incomplete. Four responses were evaluated. There was no inclusion of local preference or summer youth initiative.

The ad hoc evaluation committee reviewed, evaluated and scored the responses in accordance with the evaluation criteria published in the RFP. It was the intention of the ad hoc committee to recommend a contract to all respondents with a composite score of over 2,500. The ad hoc committee unanimously recommends awards to Premier Home Health Care, Inc., Addus Health Care Inc., La Vida Felicidad, Inc. and Home Instead Senior Care, Inc. The hourly rate for services will be \$17.50 per hour. Listed below is the ranking order of the respondent's final score:

<u>Offeror</u>	<u>Composite Score</u>	<u>Average Score</u>
Premier Home Health Care	2862	954
Addus Health Care	2650	883
La Vida Felicidad	2650	883
Home Instead	2504	834

Professional Home Health Care      No Score, Non-Responsive, Incomplete Application

May 22, 2006

Martin Heinrich, President, City Council

Recommendation of Award: RFP2006-014-VC

Page 2

Funding Source: State of New Mexico Older Americans Act Title III-B, III-C, III-D, Federal Alzheimer's and General Appropriations Act and local funds.

I concur with the ad hoc committee's recommendation. Based on the foregoing, City Council approval is requested.

Recommended:

Approved as to Legal Form:

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Bruce J. Perlman,      Ph.D.  
Chief Administrative Officer

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Robert M. White  
City Attorney

Recommended:

Recommended:

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Valorie A. Vigil, Director  
Director of Family and Community Services

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Ed Adams  
Chief Operations Officer

Attachments:    Copy: Approved Recommendation of Award Memo  
                         Copy: Approved Ad Hoc Advisory Committee Memo  
                         Copy: RFP

Copy:              Ron D. Jones, DFAS, Purchasing Officer  
                         File: RFP2006-014-VC